**Imperial County Sheriff’s Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**Education & Safety, G21-03-09-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 – “Classroom and/or field training” – Applicant must provide more details in regards to anticipated number of classroom outreach presentations conducted by the Project. Additionally, Applicant must provide the number of public events they anticipate attending.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #1 “Sergeant” – Applicant must clarify what “manage the grant” means and how it relates to the scope of the Project.
* Staff # 2, 3 and 4 – Applicant must state the agency’s primary objective for attending “career fairs” and how it relates to the scope of the Project.
* Materials / Supplies #1 “Outreach Materials” – Applicant stated in Project Deliverable #2, “Last year due to COVID-19 OHVEST was not able to participate in safety presentations, safety fairs, and schools in person...” Applicant must clarify the need for this line item because outreach materials were included in previous year’s Application and should be available for distribution at educational events and presentations.
* Equipment Purchases #1 “LPR/Message Board Trailer” – Cost appears excessive; Applicant must state how the cost was determined. In addition, Applicant must clarify how the trailer directly relates to the scope of this Education and Safety Project. Furthermore, Applicant must move line item to the “Other” category. To be defined as Equipment it must be motorized.

***Evaluation Criteria***

* #6 – Narrative does not support the selection. Applicant must provide the date and location of the public meeting, who hosted the meeting and number of participants that attended the public meeting.
* #7 – Narrative does not support the selection of “Plan to implement the Project” and “Evaluation of the Project process”. Applicant must provide clearly identifiable and/or measurable elements to substantiate selections.
* #8 – As currently written in the Project deliverables, “Social media” does not appear to be part of the Project. Applicant must provide additional details that correlates to the information provided in the narrative.
* #10 – Narrative does not support the selection. Data must align with information provided in evaluation criteria #8 and correlate with the response provided in the narrative of evaluation criteria #9. Only the time a participant has direct exposure to the Project’s message is to be counted.

**Education & Safety, G21-03-09-S02**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* No comment.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* No comment.

***Evaluation Criteria***

* #6 – Narrative does not support the selection. Applicant must provide the date and location of the public meeting, who hosted the meeting and number of participants that attended the public meeting.
* #12 – It is unclear if the majority of personnel are trained at the First Responder level. Applicant must clarify in the Project description that majority of personnel are “First Responder level” trained.
* #14 – “Tracking skills” does not appear to be types of training personnel possess. Applicant must provide additional details in the Project description section to support the selection.
* #15 – Narrative does not support the selection. It is unclear if the 50+ OHV medicals or search and rescue missions are OHV related. In addition, Applicant must confirm data for OHV search and rescue operations and providing medical aid to OHV operators occurred during the prior calendar year.

**Law Enforcement, G21-03-09-L01**

***Needs Assessment***

* #2 – Applicant is reminded that OHV Grant funds and/or match cannot be expended or Project activities conducted on any land owned or managed by the California Department of Parks and Recreation. Applicant must clarify OHV Grant and/or match funds will not be used to patrol State park lands.
* #4 – The total cost for staff listed in the Needs Assessment $470,063.92 is less than the request in the Project Cost Estimate. Applicant must provide additional clarification for the discrepancy.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Staff #2, 3 & 5 – The total cost for hours listed in the note section is different from the requested amount. Applicant must correct the narrative in the notes to match the requested amount.
* Staff #10 “1 Dispatcher” – Applicant must clarify dispatcher duties and how they are related to OHV patrol.
* Materials/Supplies #1 “Air Compressor” – Air compressor is Indirect. Applicant must move line item to the Indirect costs category and adjust the Project Cost Estimate accordingly.
* Materials/Supplies #2 “Sheriff Logo Graphics” – Graphics are Indirect. Applicant must move line item to the Indirect costs category and adjust the Project Cost Estimate accordingly.
* Equipment Purchase #1 & 2 – Applicant must identify what percentage of use Equipment will be used for the Project and adjust line item cost accordingly to reflect that percentage of use. Additionally, Applicant must list out individual costs for the additional outfitting components.
* Equipment Purchase #3 “Emergency Lighting, Siren, GPS, Radios” – Appears duplicative of items listed in Equipment purchase #1 & 2. Applicant must clarify which Equipment will receive the emergency lighting, siren, GPS and radios. Additionally, Applicant must list out individual costs and move to items to the “Other” category.